

St. Dunstan School of Religious Education *Student Policies and Guidelines*

This is a brief description of the St. Dunstan School of Religious Education's student policies and guidelines. For a more detailed description, please refer to the Parent/Student Handbook.

Regular attendance at Sunday Mass is expected for all families enrolled in our parish religious education program.

Appropriate behavior and common courtesy are presumed and expected at every grade level.

Persistent behavior problems will result in the following response:

- Warning for disrupting class
- Second incident, student will stay after class to talk to catechist
- Third incident, student will be sent to talk to the Director along with a parent notification
- Consistent and unresolved behavior problems will result in the parent being contacted to discuss alternatives including dismissal from program

After five (5) consecutive absences, the student will be dropped from the class roster in order to make room for those on the waiting list. Students preparing for Sacraments are required to attend classes consistently and will be required to make up work missed during absences. The catechist and Director will review excessive absences to assess whether-or-not student is prepared to receive Sacrament or promotion into next grade level.

A student must be in his or her second consecutive year of Catholic education or religious education classes to be eligible to receive the Sacraments of Reconciliation, First Communion and Confirmation. He or she must also attend Mass regularly. In addition, students who are preparing to receive a Sacrament must comply with the Pledge of Commitment requirements for each Sacrament including participating in service projects, special assignments and scheduled retreats.

If your child is transferring from another religious education program, please submit a letter or certificate of promotion from the previous parish, verifying what grade level the student has completed.

Students in Grade 3 and up who have not yet been baptized, received the Sacraments of First Holy Communion or Reconciliation, are required to participate in our weekly religious education classes and *in addition* complete the special assignments sent to them to complete at home which will help prepare them to receive these sacraments. This process is a two-year process in which the student will receive their Sacraments during the Easter season. Students in our Special Sacrament Program are expected to attend Mass regularly.

Religious Education classes are held in the St. Dunstan School classrooms. Students are expected to respect the property of others. If a student is found to have done damage to a desk, classroom or personal property of others, they will be held accountable and will be required to submit reimbursement for any damage done.

Students should be prompt when arriving for class. If students are late, they will be required to check in at the office before going to class. In addition, if a student must leave early, parents are requested to write a note to the catechist as well as checking in at the CCD Office so that a staff member can retrieve your child. All students who leave early must be picked up from an authorized person from the CCD Office.

No food or drink will be allowed in the classrooms. Absolutely no gum chewing at any time!

No caps/hats are to be worn during class.

Cell phones should be turned off during class. No iPod's, walkmans, video games, toys or sports equipment will be allowed in the classrooms.

CCD students in Grades 5 and up are eligible and encouraged to be Altar Servers. Once trained, students are scheduled monthly for Altar Serving at weekly Masses. Please encourage your child to participate. Students are responsible for obtaining alternate servers in the event they are unable to attend their scheduled date.

CCD students in Grades 4 and up are eligible and encouraged to participate in the St. Dunstan Parish Athletic Program. Eligibility to participate is determined by the following:

1. Meeting the PPSL eligibility rules (available from the Athletic Board)
2. Adhering to the guidelines in the St. Dunstan Athletic Program Handbook, including the Conduct and Academics Section.
3. Meeting the following *Parish* criteria:
 - a. Family must be registered in the Parish
 - b. *Student must have consistent yearly enrollment as well as weekly attendance record
 - c. Students that are home schooled are not eligible

*Probationary period of one semester will be assessed for students who do not meet the above criteria.